The Garrett Lee Smith (GLS) Suicide Prevention National Outcomes Evaluation is supported through contract no. HHSS2832012000071/HHSS28342002T (reference no. 283-12-0702) awarded to ICF International by the Center for Mental Health Services (CMHS), Substance Abuse and Mental Health Services Administration (SAMHSA), US Department of Health and Human Services (HHS).

ICF INTERNATIONAL

Substance Abuse and Mental Health Services Administration
SAMHSA
www.samhsa.gov • 1-877-SAMHSA-7 (1-877-726-4727)

GARRETT LEE SMITH (GLS) DATA COLLECTION INSTRUMENTS & SUBMISSION PROCESSES FOR CAMPUS GRANTEES

Jessica Wolff, MPH
Erin Maher, MPH
Brandee Hicks, MPH
Megan Brooks, MA

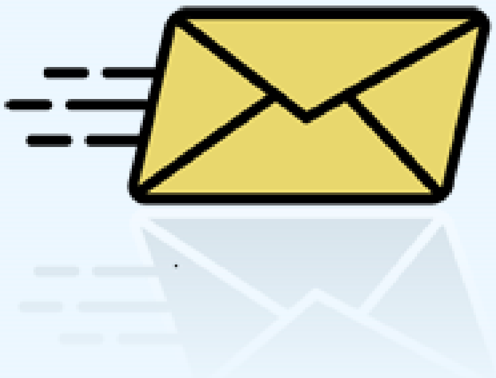
December 10, 2015

WEBINAR VIDEO AND HANDOUTS

- Today's Webinar is being recorded
- The slides were e-mailed to you prior to the webinar
  - If you did not receive the message, check your spam e-mail folder
- The video will be made available on the Suicide Prevention Resource Center website and the Suicide Prevention Data Center (SPDC)

NEED ASSISTANCE?

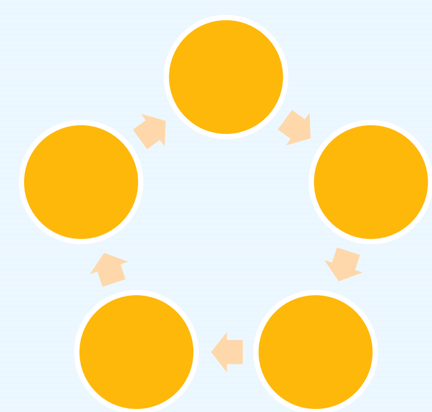
- For technical support
  - Contact us via the Q & A or chat pod
  - E-mail William.Moore@icfi.com



ON TODAY'S AGENDA

- GLS National Outcomes Evaluation Design
- Prevention Strategies Inventory (PSI)
- Training Activity Summary Page (TASP)
- Student Behavioral Health Form (SBHF)

GLS SUICIDE PREVENTION NATIONAL OUTCOMES EVALUATION



CORE AND ENHANCED STUDIES

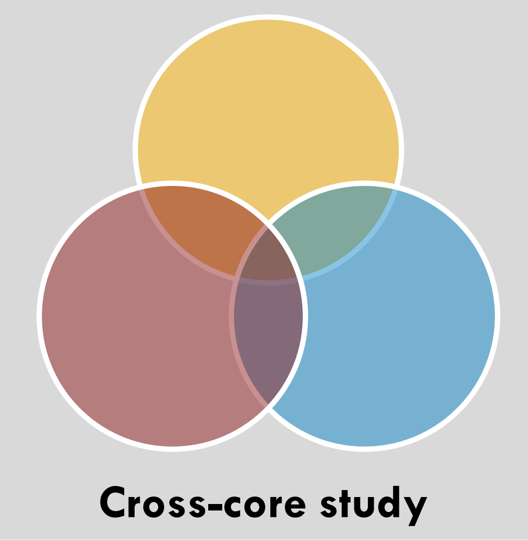
GLS National Outcomes Evaluation

Cross-core, technical assistance, evaluation needs assessment

IMPACT, OUTCOME, & IMPLEMENTATION ANALYSIS

- Study core analysis
- Enhanced study analysis
- Program level analysis

- Expert Panel
- Subcontractors



PREVENTION STRATEGIES

PREVENTION STRATEGIES INVENTORY (PSI) TOPICS TO BE COVERED

- ✓ PSI Overview
  - PSI Content
  - Timeline
  - Data Entry
  - Data Submission
- ✓ PSI Demonstration on the SPDC
- ✓ Tools to support PSI Data Collection and Reporting

PSI OVERVIEW

Purpose

Prevention Strategies Description

- An inventory of all prevention strategies and products that are a part of grantee GLS funded program

Expenditures

- Total amount of GLS funds (including in-kind) expended to date and the percent of funds expended to date for each strategy type

PSI OVERVIEW

Who is responsible for data collection for the PSI?	Grantee Program Staff
How is the PSI administered/entered?	Web-based form entered into SPDC
When will the PSI be administered?	Once per quarter, throughout the grant period
When will the PSI begin?	January 2016

PSI PART ONE: STRATEGIES DESCRIPTION

Prevention Strategies Inventory - Campus

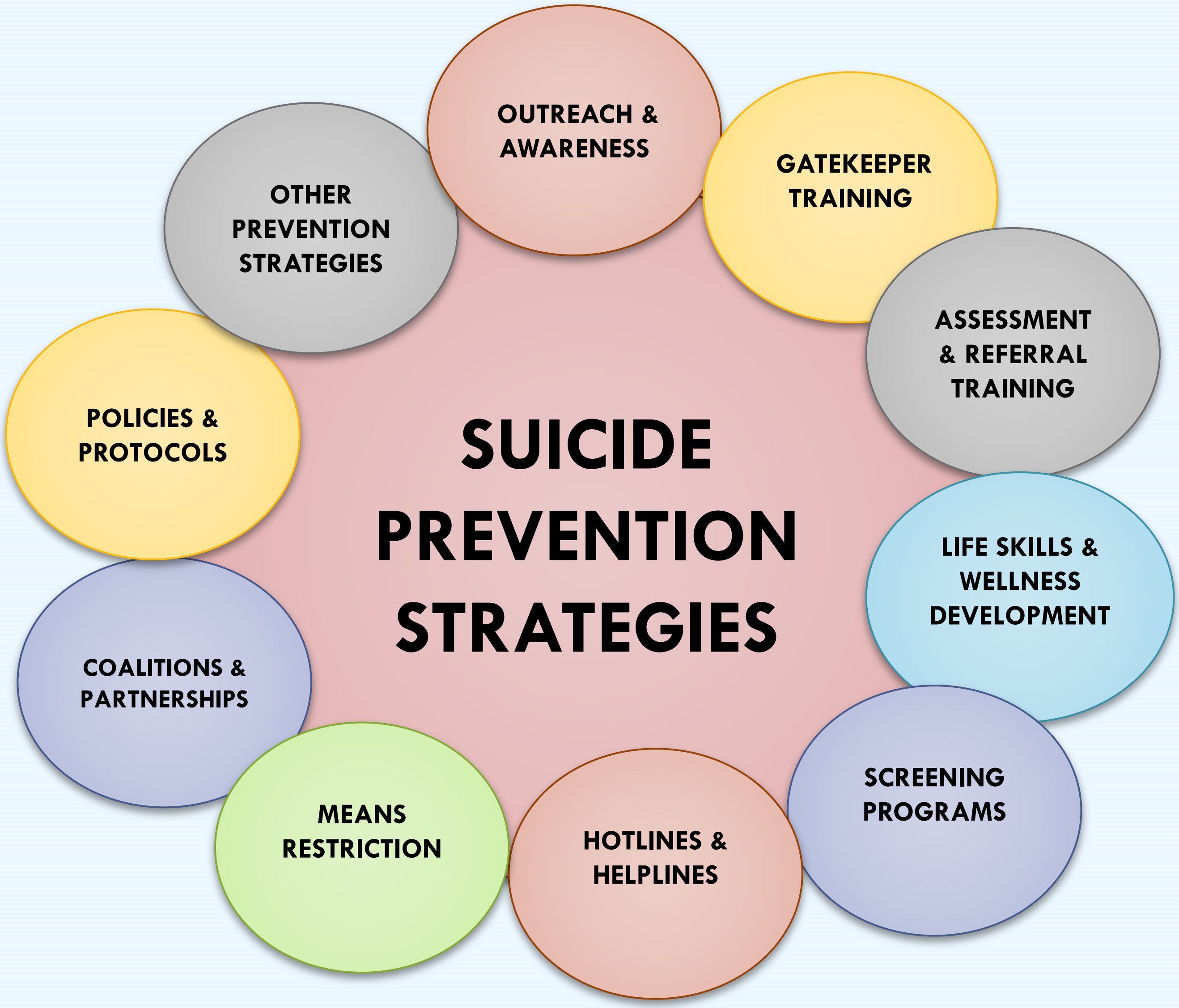
Suicide Prevention Program Strategies

What types of suicide prevention strategies are being implemented under your GLS program? Select all that apply.

Quick Links

1. Outreach and Awareness
2. Gatekeeper Training
3. Assessment and Referral Training for Mental Health Professionals and Hotline Staff
4. Lifeskills and Wellness Activities
5. Screening Programs
6. Hotlines and Helplines
7. Means Restriction
8. Policies and Protocols for Intervention and Postvention
9. Coalitions and Partnerships
10. Other Suicide Prevention Strategies

PREVENTION STRATEGIES INVENTORY (PSI)



STRATEGY FOLLOW-UP QUESTIONS

What is the name of the activity/event?

Type of product: (print materials, billboards, radio, awareness product, etc.)

Please indicate the type of training: (QPR, ASIST, Kognito, etc.)

Does this strategy target the entire campus community or general population? (Yes/No)

Does this product place emphasis on any of these current priority populations? (select all that apply)

PSI PART TWO: BUDGET EXPENDITURE INFORMATION

Prevention Strategies Inventory - Campus

Budget

To save any new information you have entered on this page, please click on the "Save Budget" button at the bottom of the page.

How much of your GLS budget (including any matching funds) have you spent to date? Specify dollar amount:

$

Please estimate the percentage of your total budget expended to date on the following prevention strategies.

1. Outreach and Awareness %

1.1. Public Awareness Campaigns %

PSI TIMELINE

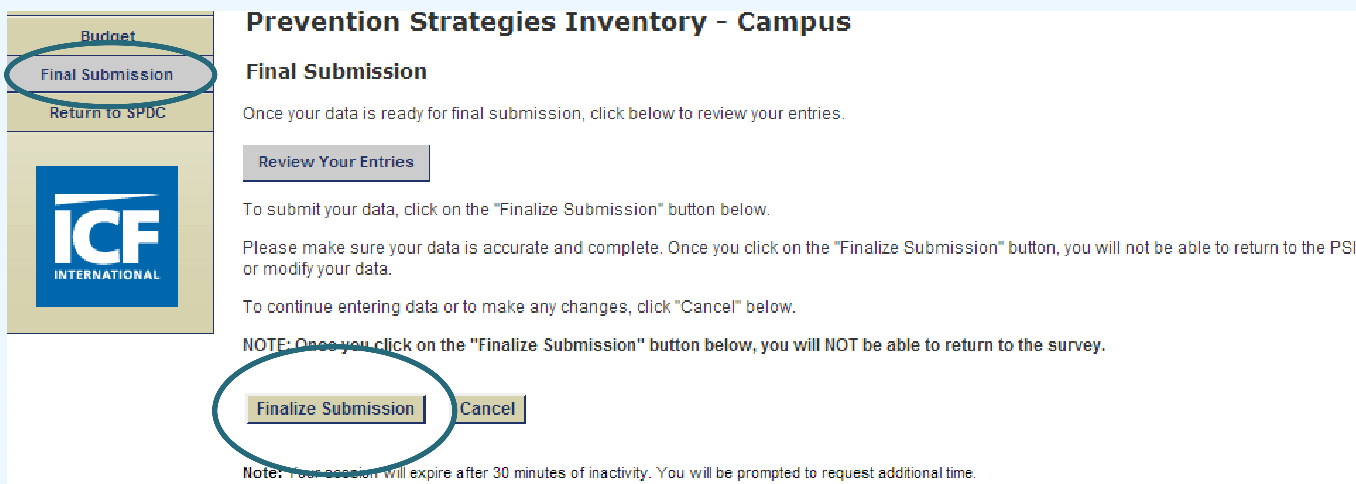
- PSI entries are updated on a **quarterly basis**
- The PSI opens the second Monday following the end of the quarter and remains open for **15 business days**
- Upcoming PSI Administration Dates:
  - **January 11 through January 29th**

PSI DATA ENTRY

- PSI respondents (one per grantee) are emailed a PSI password in order to access the instrument on the SPDC
- Grantees update and add to currently entered PSI strategy and budget expenditure information to reflect changes that occurred during the previous quarter

PSI DATA SUBMISSION

- Deadline: 8 PM Eastern Time on the final administration day
- Don’t forget to final submit!



PSI DEMONSTRATION ON THE SPDC

TOOLS TO SUPPORT PSI DATA COLLECTION AND REPORTING

- ✓ PSI Tip Sheet and Strategy Definitions
- ✓ PSI Data Sharing Report
- ✓ PSI Summary Report

PSI MANUAL, STRATEGY DEFINITIONS AND TIP SHEET

TIPS AND REMINDERS

- Prevention strategies should be included once they are beyond the planning phase
- Examples of information that should not be included: holding or attending meetings, attending a SAMHSA, ICF, or SPRC webinar, monthly team calls, hiring grant staff

TIPS AND REMINDERS

- The PSI is cumulative! You should not delete strategies that have been completed.
- If an activity existed prior to your GLS grant, and GLS funds will continue to support the activity, then it can be reported in the PSI
- Strategies that are implemented using both GLS funds, matched funds, and a combination of GLS and matched funds should be reported on the PSI
- If you have implemented a certain strategy type, but have not spent any of the budget in that area, just enter 0%

TIPS AND REMINDERS

- To report both the amount of GLS funds *and* matched funds spent from the beginning of the grant through the end of the reporting quarter
- You can still submit your PSI even if 75-80% of your budget has not been accounted for
- You cannot report a percentage of dollars spent in an area where you have not implemented a strategy

PSI DATA SHARING REPORT & PSI SUMMARY REPORT

PSI NEXT STEPS

- Review the PSI Manual and Tip Sheet
- Log in to the PSI using your password (beginning 1/11)
- Enter strategies and budget information from Q1 (October-December 2015)
- Final submit your PSI by January 29th at 8 PM
- If you determine, after reviewing the materials, that you do not have any data to enter OR if you cannot complete by January 29th, contact PSI Data Collection Liaison or the Campus TAL as soon as possible

PSI CONTACT INFORMATION

For help with the PSI you may:

- Email your questions to Gls-psi@icfi.com
- Call Erin Maher, the PSI Data Collection Liaison at (617) 250-4289

QUESTIONS?

TRAINING

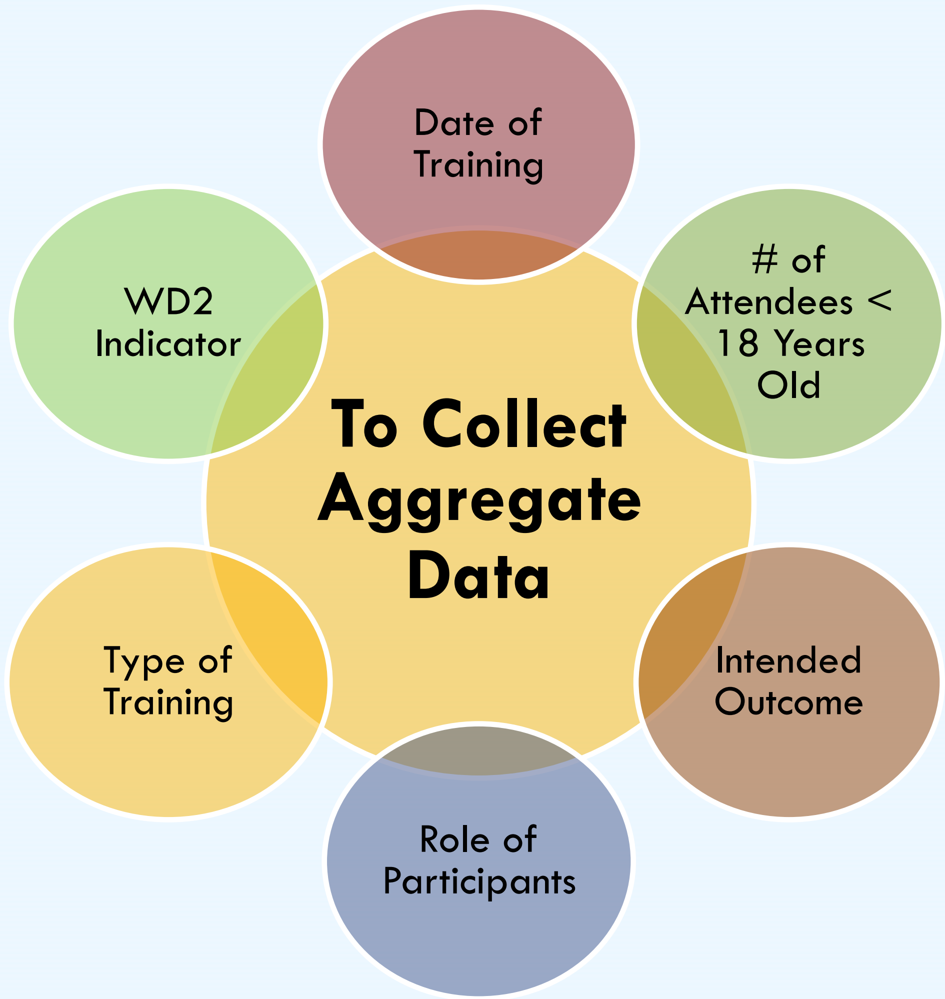
TRAINING ACTIVITY SUMMARY PAGE (TASP) TOPICS TO BE COVERED

- ✓ TASP Purpose & Overview
- ✓ Logistics
- ✓ TASP Demonstration on the SPDC
- ✓ Tools to support TASP Data Collection and Reporting
- ✓ Next Steps

WHAT IS THE TASP?

- **Training Activity Summary Page (TASP)**
  - Collects summary information about training events sponsored by GLS campus grantees

PURPOSE OF THE TASP




WHO:
Grantee Staff
TASP Overview
HOW:
Submitted via SPDC
WHEN:
Within 2 weeks
WHEN:
Begin Collection Training

OMB No. 0930-0286
Expiration Date: January 31, 2017

Public Burden Statement: An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. The OMB control number for this project is 0930-0286. Public reporting burden for this collection of information is estimated to average 80 minutes per respondent, per year, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to SAMHSA Reports Clearance Officer, 1 Choke Cherry Road, Room 2-1057, Rockville, Maryland, 20857.

National Outcomes Evaluation of the Garrett Lee Smith Memorial (GLS) Campus Suicide Prevention Program

Training Activity Summary Page

Training date: ☐☐/☐☐/☐☐

Training ID
(First 3 digits represent Site ID): ☐☐☐ ☐☐☐

Site ID

The following information on the number of trainees in the WD2 category is required for posting Common Data Platform (CDP) data to the Suicide Prevention Data Center. For further details, please see additional guidance from your Government Project Officer (GPO)*.

Number of trainees under 18 years of age who attended the training: ☐☐☐

How many trainees fall under the WD2 category (the number of people in the mental health and related workforce trained in mental health-related practices/activities that are consistent with the goals of the grant)?

How many trainees DO NOT fall under the WD2 category?

Total number of trainees who attended the training:

__ __ __ + __ __ __ = __ __ __

Do not leave this question blank. If none of the trainees belong to the category, enter "0."

****TR1 indicator will not be continued from TRAC to the CDP and has been removed from the TASP.***

Number of trainees by role (*participants should only be counted in one role category*):

Undergraduate student	☐☐☐
Graduate student	☐☐☐
Campus administrator	☐☐☐
Campus staff	☐☐☐
Faculty/instructor/lecturer	☐☐☐
Off-campus community group member	☐☐☐
Other (please describe: _______________)	☐☐☐

Name of training: ____________________

Name and ZIP code of facility where training was held (*leave blank for online trainings*)

Name: _______________________ ZIP code: ☐☐☐☐☐

Type of training (select one):

- ❑ QPR (Question, Persuade, Refer)
- ❑ Yellow Ribbon
- ❑ ASIST (Applied Suicide Intervention Skills Training)
- ❑ Signs of Suicide (SOS)
- ❑ Sources of Strength
- ❑ Youth Depression and Suicide: Let's Talk
- ❑ SafeTALK
- ❑ Connect (formerly Frameworks)
- ❑ Lifelines
- ❑ AMSR (Assessing and Managing Suicide Risk)
- ❑ RRSR (Recognizing and Responding to Suicide Risk)
- ❑ Campus Connect
- ❑ American Indian Life Skills Development
- ❑ Kognito
- ❑ Response (A Comprehensive High School-based Suicide Awareness Program)
- ❑ CALM (Counseling on Access to Lethal Means)
- ❑ Other: Please specify:____

If you have selected "Other" as type of training, please select one of the following:

FILLING OUT THE TASP

- Print off the TASP form from the SPDC
- Write in the training date, training ID
- Answer all the questions based on the training class

TRAINING ID

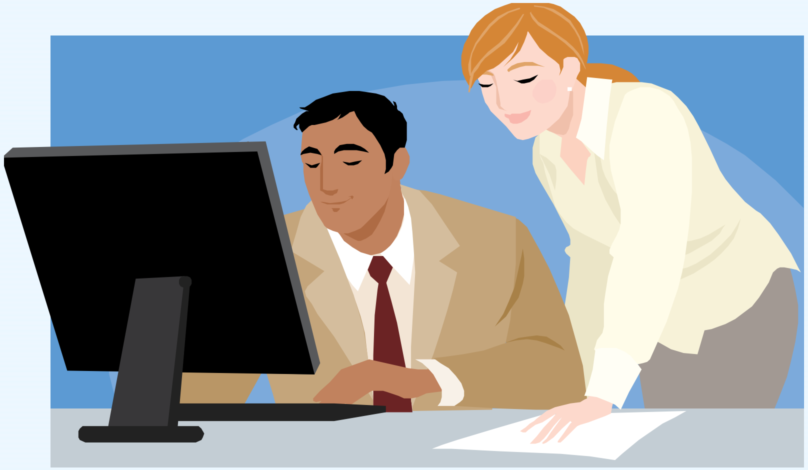
- Training ID is a unique 6 digit ID number
- First 3 digits are your site ID numbers, which are provided by your TAL
- Final three digits are assigned by you, the grantee.
- Last 3 numbers should be numbers that help you remember the order of your trainings

TRAINING ID EXAMPLE

- Grantee X Site ID: 123
- Training ID: 123???
  - Last 3 digits can be training type and/or chronological order of trainings
- Training types:
  - ASIST =1
  - QPR = 2
  - SOS = 3
- 123201= Grantee X had a QPR training and it was their first training

ENTERING TASP INTO THE SPDC

1. Manually enter TASP for one training at a time.



ENTERING TASP INTO THE SPDC

2. Upload excel spreadsheet for the TASP data for several trainings at once.

- Template available on SPDC

txsdate	txsid	txsnum	trac_wd2	trac_	txsnum_under 18	txsnum_us	txsnum_gs
Month/Day/Year	Training ID. A 6-digit number with the first 3 digits representing Site ID (or another previously-assigned 3-digit code).	Number of Trainees who attended the training	Number of trainees in WD2 category	Number of trainees in category	Number of Trainees under 18 years of age who attended the training	Number of undergraduate students attending training	Number of graduate students attending training
mm/dd/yyyy	Numeric	Numeric	Numeric	Numeric	Numeric	Numeric	Numeric
mm/dd/yyyy	Numeric	Numeric	Numeric	Numeric	Numeric	Numeric	Numeric
mm/dd/yyyy	Numeric	Numeric	Numeric	Numeric	Numeric	Numeric	Numeric
mm/dd/yyyy	Numeric	Numeric	Numeric	Numeric	Numeric	Numeric	Numeric
mm/dd/yyyy	Numeric	Numeric	Numeric	Numeric	Numeric	Numeric	Numeric

TASP DEMONSTRATION IN SPDC

ONLINE TRAININGS DATA COLLECTION

Option 1

- Online training program is at a specific location and time

Data Collection Method

- Grantee can fill out the TASP in-person while participants are completing the training; then grantee can enter TASP into SPDC

ONLINE TRAININGS DATA COLLECTION

Option 2

- Online training program completed by user at anytime on any computer

Data collection method

- The company that hosts online program supplies grantee data summary report of all users; monthly or quarterly
- Grantee fills out TASP quarterly and enters it into the SPDC manually or upload via the spreadsheet

TASP REPORTS AND RESOURCES

- Grantee Summary Reports
- Response Monitoring Table
- Technical Assistance Liaison
- Training Tracking Spreadsheet

TRAINING TRACKING TOOL

Date training scheduled	Number of youth	Date of Training: (Month/Day/Year)	Training ID: (Assigned Site ID+3 digit #)	TASP Info rec'd/entered (Yes or No)	TUP-S Consent to Contact Form rec'd (# of forms)	TUP-S Consent to Contact Form Sent to ICF Macro (enter date)	Total number of Trainees who attended the training:	Number of trainees in WD2- the number of people in the mental health and related workforce trained in mental health-related practices/activities
SUBGRANTEE 1 (CAN ALSO BEORGANZIED BY TRAINER, TRAINING LOCATION TRAINING TYPE)								
SUBGRANTEE 1 (CAN ALSO BEORGANZIED BY TRAINER, TRAINING LOCATION TRAINING TYPE)								
SUBGRANTEE 1 (CAN ALSO BEORGANZIED BY TRAINER, TRAINING LOCATION TRAINING TYPE)								

USING TASP DATA

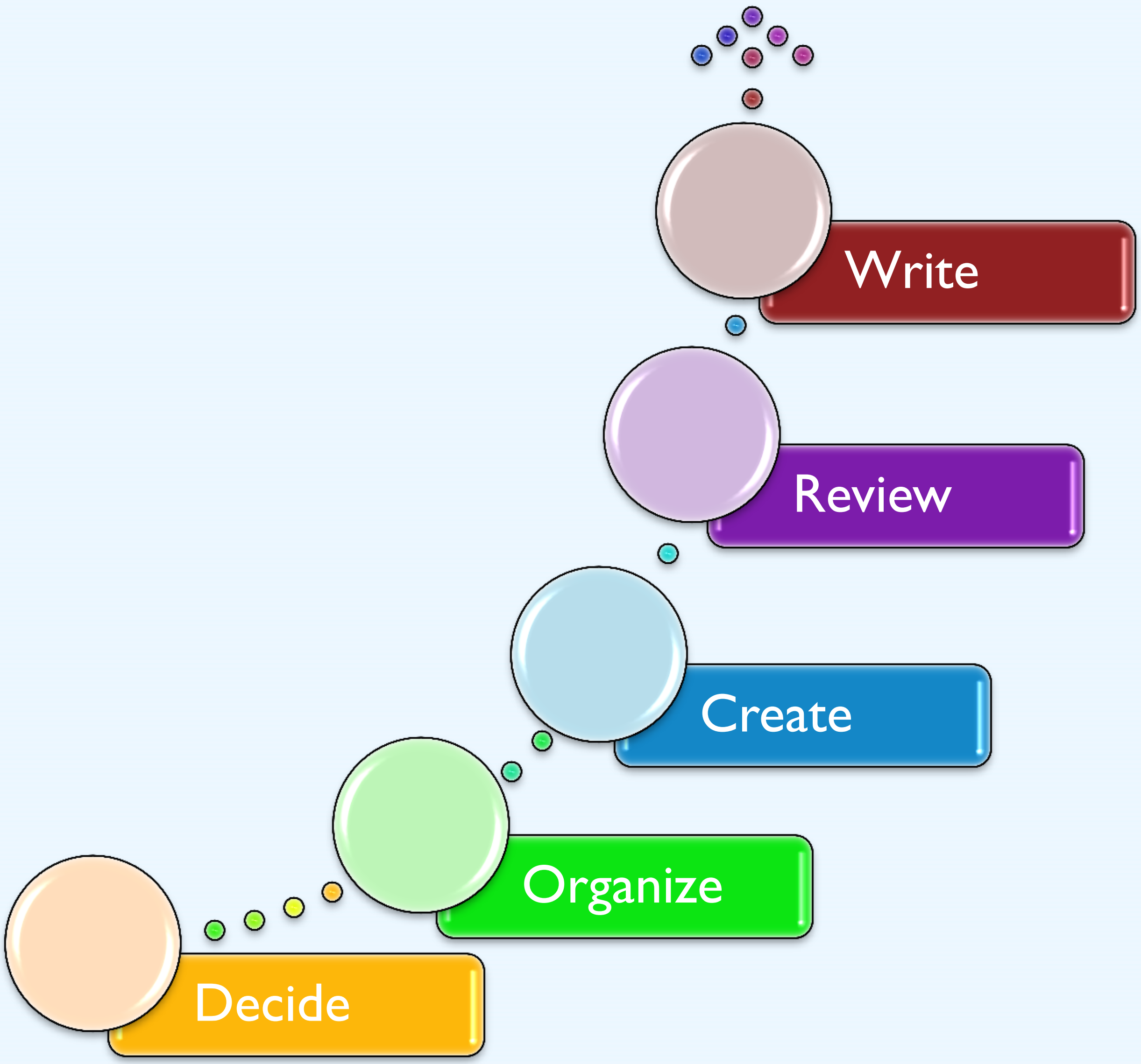
- **Grantees will be able to use data for**
  - ✓ community presentations
  - ✓ local evaluation efforts
  - ✓ possible program modifications
  - ✓ and more!

Commonly Asked Questions

What should we do if there is more than one intended outcome for the training?

Should booster trainings be considered "other" under "the type of training" section?

What if I have more than 100 trainings?


Write
Review
Create
Organize
Decide

TASP CONTACT INFORMATION

For help with the TASP you may:

- Email your questions to Gls-tasp@icfi.com
- Call Brandee Hicks, the TASP Data Collection Liaison at 404-592-2198

QUESTIONS?

SUICIDE SAFER ENVIRONMENT

STUDENT BEHAVIORAL HEALTH FORM (SBHF)

- Annual campus data collection about **behavioral health services, screenings, suicide attempts and completions**

- Pending OMB approval

STUDENT BEHAVIORAL HEALTH FORM (SBHF): RESOURCES

"Preparing for Upcoming Data Collection" worksheet and questions to consider

WHO has this data? (e.g. counseling center, Dean of Students, public safety)

WHAT form is the data? (e.g. Electronic Health records, excel spreadsheet)

STUDENT BEHAVIORAL HEALTH FORM (SBHF): RESOURCES

"Gathering Data from Years Prior to the Grant" template

	20__-__	20__-__	20__-__	20__-__	Questions to consider
Total number of unduplicated students receiving behavioral health services (eg. mental health or substance use) from the counseling center or other campus location)					• Does your campus currently have a system for collecting behavioral health services? • What is the source(s) of this information? (e.g., electronic health system, excel tracking sheet, individual case records) • Is this information currently available or does it need to be compiled from multiple sources? • Is the information available for all four years prior to the grant? • Is this information currently available as an unduplicated count? (number of students, not the number of services)
Of the students receiving on-campus behavioral health services, how many students are referred from the following sources?					• What/who is the source(s) of this information? • Does each student have one identified referral source? • If this information is not currently available, what is the strategy for gathering it moving forward?
Self-referral					
Peer					
Campus health services					
Other faculty or staff					
Parent or family member					

SBHF CONTACT INFORMATION

For help with the SBHF you may:

- Email your questions to Gls-sbhf@icfi.com
- Call the SBHF Data Collection Lead:

  Jessie Rouder at 646-695-8138 (returning in late February)

  Megan Brooks at 651-330-6085 (interim lead through February)

QUESTIONS?

DATA COLLECTION LIAISON CONTACTS

NOE Instrument	Data Collection Liaisons (DCLs)
Prevention Strategies Inventory (PSI)	**Erin Maher** Gls-psi@icfi.com 617-250-4289 (*Eastern Time Zone*)
Training Activity Summary Page (TASP)	**Brandee Hicks** Gls-tasp@icfi.com 404-592-2198 (*Eastern Time Zone*)
Student Behavioral Health Form (SBHF)	**Jessie Rouder** *(returning in late February)* Gls-sbhf@icfi.com 646-695-8138 (*Eastern Time Zone*) **Megan Brooks** *(interim lead through February 2016)* 651-330-6085 (*Central Time Zone*)

TECHNICAL ASSISTANCE LIAISON CONTACT

Campus TAL:

Jessica Wolff
404-592-2229 (*Eastern Time Zone*)
Jessica.Wolff@icfi.com

WHAT'S NEXT?

- Prepare for IRB
- Review instrument manuals & resources
- Select PSI administrator
- Plan for TASP data collection
- Identify resources for SBHF

QUESTIONS?


thank you
danke
謝謝
ngiyabonga
teşekkür ederim
gracias
merci
obrigado
спасибо
bedankt
dziękuję
go raibh maith agat
mochchakkeram
sukriya
kop khun krap
terima kasih
dank je
grazie
arigatô
dakujem
мерси
tapadh leat
takk
taiku
sagolun
hvala
mauruuru
감사합니다
ありがとう
ευχαριστώ
рахмат
Баярлалаа
mersi
barka
welalin
tack
spas
kia ora
faafetai lava
vinaka
спасибі
blagodaram
misaotra
matondo
paldies
grazzi
mahalo
хвала
asante
manana
obrigada
tenki
murakoze
chokrane
djiere dieuf
tau
дякую
mamnun
trugarez
kiitos
dankie
dhanyavad
nanni
nandri
köszönöm
bayarlalaa
gràcie
enkosi
sobodi
děkuji
mèsi
didi madloba
najis tuke
kam sah hamnida
rahmat
chnorakaloutioun
gratias ago
gràcies
sulpáy
akun
dankon
ačiū
tanemirt
rahmet
xièxie
diolch
dhanyavadagalu
shukriya
mercé
তোমাকে ধন্যবাদ