A Life in the Community for Everyone

SAMHSA

Substance Abuse and Mental Health Services Administration
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Garrett Lee Smith Campus Suicide Prevention

FOA No. SM-18-003

Pre-application Technical Assistance Webinar

Tuesday, Jan 23, 2018   2:00 PM EST

Dial In: 1-888-889-1960

Conference Number PWXW6411996

Pass code: 2797943

If you are experiencing technical difficulties, please press *0

**Please Stand By
Your presentation will begin shortly…**

SAMHSA Staff: Introductions

Center for Mental Health Services

Suicide Prevention Branch

Project Officers:

Rosalyn Blogier

Jennifer Cappella

Portland Ridley

AGENDA

1. Purpose and Expectations
2. Scope and Purview of Program
3. Eligibility and Award Information
4. Budget and Funding Restrictions
5. Cost Sharing Requirements
6. Application Review Criteria
7. Application Submission Process

NOTE

The recording of this webinar

and PowerPoint Slides

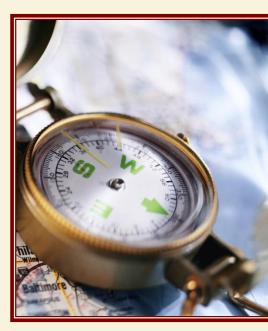**will be posted at:**

http://www.sprc.org

It will posted through Feb 20, 2018

SAMHSA's Direction

➔ Mission: To reduce the impact of substance abuse and mental illness on America's communities.

➔ Roles:

- Voice and Leadership

- Funding-Service Capacity Development

- Information and Communications

- Regulation and Standard Setting

- Improve Practice

➔ Strategic Initiatives

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In 2004 the Garrett Lee Smith (GLS) Memorial Act was passed

➢ 2005 Cohort I   21 grantees

➢ 2006 Cohort 2   34 grantees

➢ 2008 Cohort 3   16 grantees

➢ 2009 Cohort 4   22 grantees

➢ 2011 Cohort 5   21 grantees

➢ 2012 Cohort 6   39 grantees

➢ 2013 Cohort 7   22 grantees

➢ 2014 Cohort 8   15 grantees

➢ 2015 Cohort 9   22 grantees

➢ 2016 Cohort 10   18 grantees

➢ 2017 Cohort 11   17 grantees

➢ 2018 Cohort 12 pending   18 grantees

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Award Information and Appropriations
(FOA Executive Summary)

- **Funding Opportunity Title:**   Campus Suicide Prevention Grant

- **Funding Opportunity Number:**   SM-18-003

- **Due Date for Applications:**   Feb 20, 2018 (no later than 11:59 PM EST)

- **Anticipated Available Funding:** $ 1,847,000 million

- **Estimated Number of Awards:**   Up to 18

- **Estimated Award Amount:**   Up to $102,000 per year
- **Cost Sharing/Match Required**   Yes

- **Length of Project Period:**   Up to 3 years

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Eligibility

- Public and private institutions of higher education

- Consortium

- Current GLS Campus Suicide Prevention are not eligible (SM-15-08; SM-17-003 are not eligible

- Administration of the grant

Purpose

1. Enhance mental health services for all college students including at risk students

2. Prevent mental and substance use disorders

3. Promote help seeking behavior and reduce negative public attitudes

4. Improve identification and treatment of at-risk students

Four Required Activities

1. Networking infrastructure to link campus with care providers from community

2. Trainings to students, faculty, and staff

3. Voluntary Screenings and Assessments

4. Outreach and Information Services

Other Allowable Activities

- Informational/educational materials to students, families, faculty, and staff

- Promote National Suicide Prevention Lifeline 1-800-273 8255 (TALK) and/or operate hotlines

- Mental and substance use disorder prevention & treatment services to students (i.e., recovery support and early intervention programs, treatment, management, including the use of telehealth services)

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Other Allowable Activities (continued)

- Research through counseling or health centers to improve behavioral health of students

- Educational support student groups, including athletic teams, to reduce stigma and promote mental health

- Develop and support evidence-based and emerging practices, including a focus on cultural and linguistically appropriate best practices

Infrastructure Grant- Expectation

Campus must have or plan to establish essential capacities before adding new efforts:

- Crisis response protocol, information & referral to on/ off campus behavioral health services

- Able to respond to student demand for services so that demand does not outpace capacity

Funding Restrictions

- Grants funds must be used to supplement and not supplant any other Federal, State, or local funds available to carry out activities under the grant

- Data collection & evaluation costs: cannot exceed 20% of your **annual** budget

- Must comply with SAMHSA's standard funding restrictions (Appendix H)

These non-fundable activities cannot be used to match costs/ in- kind contributions

Other Funding Restrictions

- Fee-for-service payments

- Tuition waivers, tuition reimbursement, remission

- Scholarships, Fellowships, Student Aid

- Stipends

- Curriculum fees

- Incentives for staff and faculty members

These non-fundable activities cannot be used toward match costs/ in- kind contributions

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Behavioral Health Disparities Impact Statement
Appendix G

- Grantees expected to submit a *Behavioral Health Disparity Impact Statement*

- Adhere to National Standards for Culturally and Linguistically Appropriate Services (CLAS) in Health Care

- http://www.ThinkCulturalHealth.hhs.gov

- Returning Veterans and their families

- Program specific guidance will be provided

Budget
(Grant Project Period: 3 Years)

<u>Estimated Award Amount</u>

➢ Up to $102,000 per year (direct and indirect costs)

➢ Direct costs: Salaries, benefits, equipment, supplies, contractual, and travel

➢ Indirect costs: Administrative costs or "overhead" costs (i.e. central adminstrative services, electricity)

➢ Data collection & evaluation costs: cannot exceed 20% of your **annual** budget

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Indirect Cost Rates

➢ SAMHSA does not accept a "research" indirect cost rate

➢ Applicants can use their

- "non-research" indirect cost rate
- only one rate for "all programs"
- State that you plan to negotiate and establish an indirect rate with DHHS (https://rates.psc.gov)

➢ Contact Gwen Simpson, SAMHSA Grants Management Officer: gwendolyn.simpson@samhsa.hhs.gov; 240-276-1408

Cost Sharing and Match Requirements

Provide a $1 match for every $1 in federal funds

- 1:1 match must be met for each grant year

- Match can be cash or in-kind

- Match can be donated from public or private entitites

- Match costs used for "allowable activities" only

- Match costs must be itemized separately in the Budget section (Appendix K)

Non-Federal Match Costs: Examples

- personnel and fringe costs

- printing costs suicide prevention brochures

- supplies, equipment, postage

- travel costs to attend meetings, site visits, trainings

- rental space costs for trainings, meetings

- fees and travels costs for trainers & speakers costs

- training and workshop materials

- Student incentives

- Software and databases

Non-Allowable Activities CANNOT Be used toward Match Costs

- Fee-for-service payments

- Tuition waivers, tuition reimbursement, remission

- Scholarships, Fellowships, Student Aid

- Stipends, Curriculum fees

- Incentives for staff and faculty members

SAMHSA Grantee TA Meeting (Section 2.3)

Include in Budget

1. Plan to send up to a minimum of 2 staff

2. Plan for one meeting (Year 2 of grant)

3. Meeting will be up to 3 days

4. Travel and hotel rates based on Washington DC metropolitan area

Data Collection and Performance Measurement (Section 2.1 & 2.2; Appendix E)

There are 3 components to Evaluation:

1. National Outcomes Evaluation

2. SPARS used for Performance Measurement

3. Local Performance Assessment

Data collection, evaluation, and performance measurement costs cannot exceed

20% of your budget

Questions

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Application Evaluation Criteria

Overview of the Project Narrative
(Sections A-D)

- Describes your project

- Includes the Evaluation Criteria

- Scored according to the <u>quality</u> of your response

- No longer than 10 pages

- Place the required information in the correct section

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Evaluation Criteria
Section A: Statement of Need (30 Points)

- Describe of target population to be served

- Include information on suicide attempts, substance overdose, ER visits

- Describe available resources & plan to seek input from stakeholders

- Document the need to build or enhance current infrastructure to increase capacity

- Include service gaps and & problems related to infrastructure development

- Description of Approximately 3 pages

Evaluation Criteria
Section B: Proposed Approach (35 Points)

- Describe goals and measureable objectives of project

- Objectives must be consistent with the information contained in the Statement of Need

- Describe the implementation of required activities in Section 1.2

- Describe any additional allow activities

- Provide program implementation/management timeline

Evaluation Criteria

Section C: Staff, Management, Relevant Experience (20 Points)

- Describe the experience of your organization with similar projects & providing services to college students at risk for suicide, depression, serious mental illness, and substance use disorders at your institution of higher education

- Include the current ratio of clinicians to college students

- Identify any other organization(s) that will partner in the proposed project

- Provide a list of staff positions for the project, showing the role, level of effort and qualifications

Evaluation Criteria

Section D: Data Collection & Performance Measurement
(15 Points)

- Document ability to collect/report on the required performance measures

- Describe plan for data collection, management, analysis & reporting

- Describe data and its use in project management & quality improvement

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Budget Justification, Existing Resources & Supporting Documentation

1. Submit a Budget for Each Grant Year

2. Budget Section Format: Use the sample budget template in Appendix K

3. Budget Section includes 2 parts:

- *Table* showing Breakdown by Cost Category for Requested Costs and Non-Federal Match Costs

- *Narrative* justifying and describing Requested Costs and Non-Federal Match Costs

4. Data Collection/Evaluation budget category- Do not exceed 20% of total grant award per year

Evaluation Criteria
Supporting Documentation

➢ Appendix F: Sketches & Job Descriptions

➢ Appendix C: Confidentiality and SAMHSA Participant Protection/Human Subjects

Appendix C: Confidentiality & Participant Protection and Human Subjects **Regulations**

- No page limit

- Use guidelines contained in Appendix C Respond to **ALL** seven elements in the guidelines

- Carefully review Protection of Human Subjects Regulations

Suicide Prevention Resources

- The Jed Foundation
  http://www.jedfoundation.org

- Suicide Prevention Resource Center (SPRC)
  www.sprc.org

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SAMHSA's New
Registration & Application Submission Process

- All applicants must register with to the National Institutes of Health (NIH)'s Electronic Research Administration (eRA) Commons grants system.

- Applicants must also register with the System for Award Management (SAM) and Grants.gov

- Must have an active eRA Commons Principal Investigator/Project Director account by the deadline

NEW Registration Process
(Appendix A)

Due SAMHSA's new registration and application requirements, applications are strongly advised to:

➢ start the registration process six (6) weeks in advance of the Feb 20 due date

➢ Read the application download, registration, and submission guidelines and requirements

Failure to comply with new requirements, applications will be automatically screened out and will not be reviewed

NEW Registration Process
(Appendix A)

Applicants must complete four (4) registration processes:

1. Dun & Bradstreet Data Universal Numbering System (DUNS)

2. NIH's eRA Commons

3. System for Award Management (SAM)

4. Grants.gov

Formatting Requirements and Systems Validations Appendix A and B

- Applicants are responsible for viewing and tracking their applications in the eRA Commons after submission through Grants.gov to ensure accurate and successful submission.

Appendix B outlines:

- SAMHSA Formatting Requirements
- Grants.Gov Formatting Requirements
- eRA Commons Formatting Requirements

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Help Desk Information is Listed in Appendix A

- ➢ **DUNS and Bradstreet**

- ➢ **Grants.gov Help Desk**

- ➢ **eRA Commons Help Desk**

- ➢ **eRA ASSIST**

- ➢ **System for Award Management (SAM)**

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Questions abut Grants.gov? Appendix A

http://www.grants.gov

➢ **IT User Guide :   www.Grants.gov**

➢ **E-mail: support@Grant.gov**

➢ **Phone: 1-800-518-4726**

Questions about the eRA Commons System? Appendix A

[http://public.era.nih.gov/commonshelp ts.gov](http://public.era.nih.gov/commonshelp)

- **Phone:** 301-402-7469

- **Toll Free** 1-866-504-9552

- **Hours:** **Mon-Fri, 7am to 8pm Eastern Time, except for Federal Holidays**

SAMHSA Website

For updates on this grant opportunities, check http://www.samhsa.gov

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Suicide Prevention Resources

- The Jed Foundation
  http://www.jedfoundation.org

- Suicide Prevention Resource Center (SPRC)
  www.sprc.org

Suicide Prevention Resources

- American Association of Suicidology http://www.suicidology.org/

- American College Health Association (ACHA) - National College Health Assessment (NCHA)   http://www.acha-ncha.org

- American Foundation for Suicide Prevention https://afsp.org/

- Healthy Minds Network (Healthy Minds Study) http://healthymindsnetwork.org

- The Steve Fund http://www.stevefund.org/

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Other SAMHSA Suicide Prevention Grants

- National Strategy for Suicide Prevention (NSSP) Grant

- GLS State and Youth Tribal Prevention Grant

- National Suicide Prevention Lifeline and Crisis Centers

Questions?

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Thank You

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Thank you

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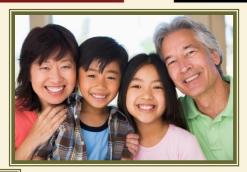**and PowerPoint Slides**

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SAMHSA Principles

➔ **People**

- *Stay focused on the goal.*

➔ **Partnership**

- *Cannot do it alone.*

➔ **Performance**

- *Make a measurable difference.*

Non Allowable Activities Funding Restrictions (??_

- Direct substance abuse clinical services or treatment

- Direct mental health clinical services or treatment

- Therapy, counseling, medication management, development of treatment plans

These non-fundable activities cannot be used toward match costs/ in- kind contributions