

# Jumpstarting Your Garrett Lee Smith State Tribal Suicide Prevention Grant Cohort 13

July 24, 2019, 2:00 – 3:30 pm Eastern Time

Substance Abuse and Mental Health Services Administration (SAMHSA)

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***SAMHSA***  
Substance Abuse and Mental Health  
Services Administration

# WebX Support

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# Agenda

- **Welcome to the Garrett Lee Smith Community**
- **Introduction SPRC**
- **Introduction to Grants Management**
- **Setting Up Your Account**
- **Notice of Award**
- **Continuation/Carryover Funding**
- **Special Terms and Conditions**
- **Budget Monitoring**
- **Reporting Requirements**
- **Resources**
- **Next Steps**

# Your SAMHSA Government Project Officers



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**Cohort 13 Assignments:**

Pueblo of San Felipe  
Michigan  
Rosebud Sioux Tribe  
Cherokee Nation  
Native Americans for Community Action, Inc.  
Great Plains Tribal Chairmen's Health Board  
Johns Hopkins University  
St Regis Mohawk Tribe  
Webanaki Health and Wellness  
Confederated Salish and Kootenai Tribes  
Maine  
Utah



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**Cohort 13 Assignments:**

Tule River Indian Health Center, Inc  
Match-E Be-Nash-She-Wish Board of Pottawatomini  
Indians  
Native American Development Corporation  
Southcentral Foundation  
Sacramento Native American Health Center, Inc.  
Muscogee Creek Nation  
Tanana Chiefs Conference, Inc.  
Mississippi Band of Choctaw Indians  
Two Feathers Native American Families Services  
Northwest Portland Area Indian Health Board  
Riverside-San Bernadino County Indian Health  
Pasqua Yaqui Tribe



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**Cohort 13 Assignments:**

New Mexico  
New York  
Nebraska  
Pennsylvania  
Mississippi  
Texas  
Oregon

# GLS State and Tribal Youth Suicide Prevention: Cohort 13

## Tribal

Pueblo of San Felipe  
Tule River Indian Health Center, Inc.  
Match-E Be-Nash-She-Wish Board of Pottawatomi Indians  
Native American Development Corporation  
Southcentral Foundation  
Sacramento Native American Health Center, Inc.  
Muscogee Creek Nation  
Tanana Chiefs Conference, Inc.  
Rosebud Sioux Tribe  
Cherokee Nation  
Two Feathers Native American Families Services  
Native Americans for Community Action, Inc.  
Great Plains Tribal Chairmen's Health Board  
Johns Hopkins University  
Northwest Portland Area Indian Health Board  
St Regis Mohawk Tribe

Webanaki Health and Wellness  
Confederated Salish and Kootenai Tribes  
Riverside-San Bernadino County Indian Health  
Pasqua Yaqui Tribe

## State

Michigan State Department of Community Health  
New Mexico State Department of Health  
New York State Office of Mental Health  
University of Nebraska Lincoln  
Mississippi Band of Choctaw Indians  
Pennsylvania State Department of Public Welfare  
Mississippi State Department of Mental Health  
Texas Health and Human Services Commission  
Oregon Public Health Services  
Maine State Department of Health and Human Services  
Utah State Department of Human Services

# Active Tribal Grantees

## Tribal Grantees

- Cherokee Nation
- Choctaw Nation Oklahoma
- Confederated Salish and Kootenai Tribes
- Fairbanks Native Association
- Great Plains Tribal Chairmen's Health Board
- Johns Hopkins University
- Kawerak, Inc.
- Match-E Be-Nash-She-Wish Board of Pottawatomis Indians
- Mississippi Band of Choctaw Indians
- Muscogee (Creek) Nation
- Native Americans for Community Action
- Native American Health Center, Inc.
- Native American Development Corporation
- NDN Rehab Association of the Northwest
- NW Portland Area Indian Health Board
- Pasqua Yaqui Tribe
- Pueblo of San Felipe
- Riverside-San Bernardino County Indian Health
- Rosebud Sioux Tribe
- Sacramento Native American Health Center, Inc.
- St Regis Mohawk Tribe
- Southcentral Foundation
- Tanana Chiefs
- Tribes & Banks of the Yakama Nation
- Tule River Indian Health Center, Inc.
- Two Feathers Native American Families Services
- Webanaki Health and Wellness
- Wichita and Affiliated Tribes

# Active State Grantees

## State Grantees

- Alabama
- Colorado
- Connecticut
- Georgia
- Maine
- Mariana Islands
- Massachusetts
- Michigan
- Minnesota
- Missouri
- Mississippi
- Montana
- Nebraska
- New Mexico
- New York
- Ohio
- Oregon
- Pennsylvania
- South Carolina
- Texas
- Utah
- Virginia

# Active GLS Campus Grantees

## Alabama

- University of South Alabama

## Arizona

- University of Arizona

## California

- Azusa Pacific University
- California State University
- Feather River Community College
- Humboldt State University
- Monterey Bay
- National University
- Pomona College
- San Jose State University

## Colorado

- Community College of Aurora
- University of Colorado-Denver

## Connecticut

- Central Connecticut State University
- Connecticut College

## Florida

- College of Central Florida
- Miami-Dade College
- Rollins College
- St. Petersburg College
- University of Central Florida
- Valencia College

## Georgia

- Clark Atlanta University

## Hawaii

- University of Hawaii at Hilo

## Iowa

- Iowa State University of Science and Technology
- University of Northern Iowa

## Idaho

- Boise State University

## Illinois

- National-Louis University
- Northern Illinois University
- Southern Illinois University

## Indiana

- Valparaiso University

## Kansas

- University of Kansas

## Kentucky

- Eastern Kentucky University
- Gateway Community College

## Maryland

- Johns Hopkins University

## Michigan

- Grand Rapids Community College
- University of Michigan
- Wayne State University

## Minnesota

- Carleton College
- Metropolitan State University

## Missouri

- Northwest Missouri State University

## Nebraska

- University of Nebraska-Lincoln



# Active GLS Campus Grantees

## **North Carolina**

- East Carolina University
- North Carolina Agriculture and Technical State University
- North Carolina Central University
- Pfeiffer University
- University of North Carolina-Chapel Hill

## **Nebraska**

- Southeast Community College

## **New Jersey**

- Monmouth University
- Montclair State University

## **New York**

- Molloy College
- State University of New York-Albany
- St. John's University
- SUNY Stony Brook

## **Ohio**

- Cleveland State University
- Columbus State Community College
- Kent State University
- Ohio Northern University

## **Oklahoma**

- College of Muscogee Nation
- East Central University

## **Oregon**

- University of Oregon
- Western Oregon University

## **Pennsylvania**

- Gettysburg College
- La Salle University

## **Rhode Island**

- Providence College

## **South Carolina**

- University of South Carolina-Columbia

## **Tennessee**

- University of the South

## **Texas**

- Texas A&M University College Station
- Texas A&M University Corpus Christi
- Texas Christian University
- University of North Texas-Dallas
- University of Texas Rio Grande Valley
- University of Texas San Antonio

## **Utah**

- Weber State University

## **Virginia**

- Old Dominion University

## **Washington**

- Washington State University

## **Wisconsin**

- University of Wisconsin Eau Claire
- Milwaukee Area Technical College

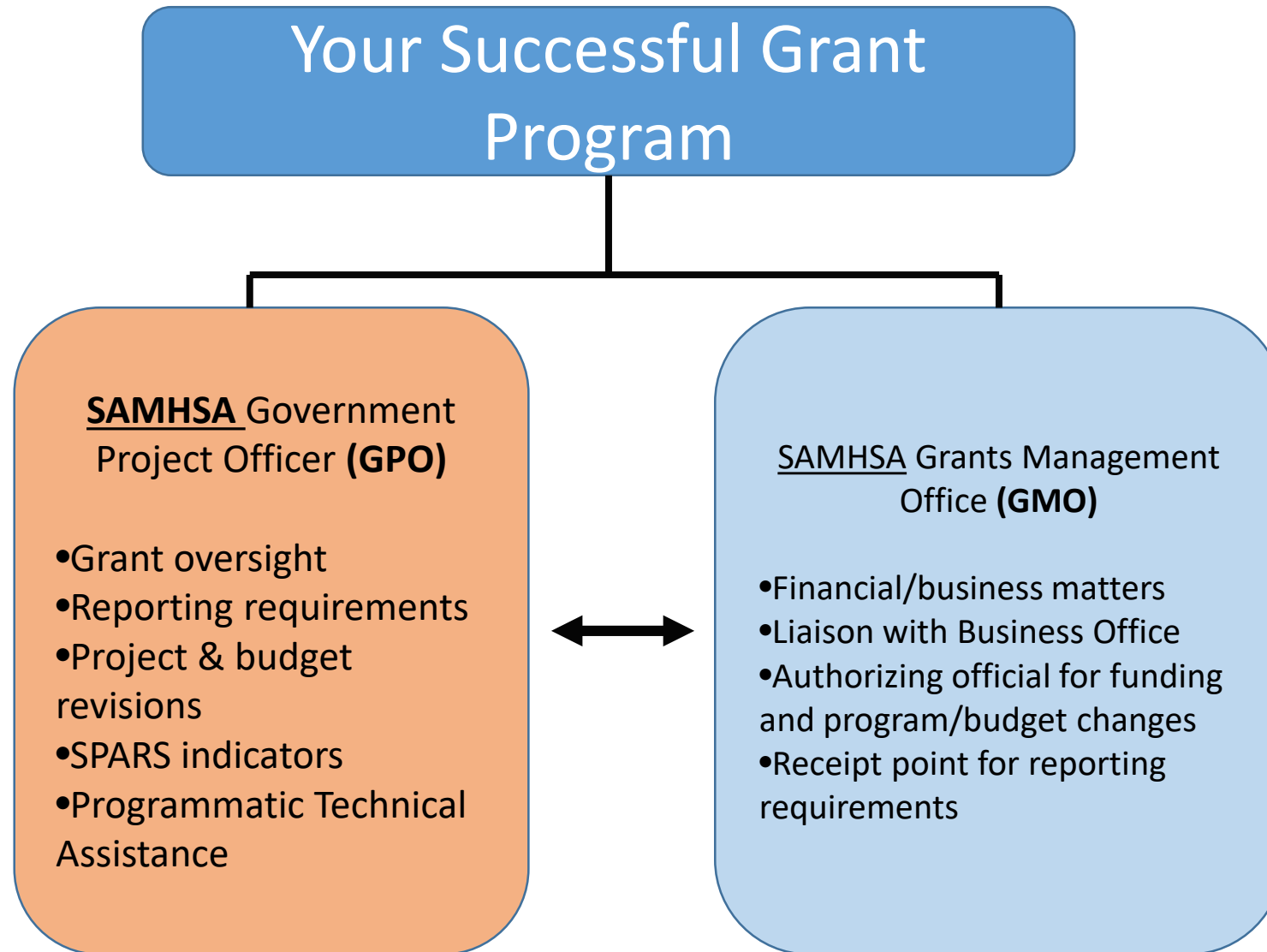
## **West Virginia**

- Bluefield State College
- Marshall University

## **Wyoming**

- University of Wyoming

# Meet Your Support Team



# Role of Your SAMHSA Government Project Officer (GPO)

- Serve as Primary Contact for your grant
- Offer technical assistance resources
- Monitor activities and progress of the project
- Review requests for changes to the project
- Help navigate the Federal system and your Federal team
- Assist with, review and approve submissions for Standard and Special Terms and Conditions
- Review required reports and provide feedback.
- Share announcements
- Overseeing and approving SPARS goals and quarterly data submission

# Role of SAMHSA Grants Management Specialist (GMS)

Heather Cooper

[Heather.Cooper@samhsa.hhs.gov](mailto:Heather.Cooper@samhsa.hhs.gov)

(240) 276-1612

# Other Resources

SAMHSA Website:

[www.samhsa.gov](http://www.samhsa.gov)

Suicide Prevention  
Resource Center:

[www.sprc.org](http://www.sprc.org)

MHTTC

<https://mhttcnetwork.org/>

## SAMHSA

Substance Abuse and Mental Health  
Services Administration

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[Registration Requirements](#)

[Submitting Your Application](#)

[Forms And Resources](#)

[Guidelines For Consumer and Family Participation](#)

[Grant Review Process](#)

**Continuation Grants**

[Grants Management](#)

[Notice of Award \(NOA\)](#)

[Policies And Regulations](#)

[Reporting Requirements](#)

[Post-Award Changes](#)

[Grant Closures](#)

[Disparity Impact Statement](#)

[GPRA Measurement Tools](#)

**Contact Grants**

**More Grants Information**

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[Post-Award Changes Requiring Prior Approval](#)



To apply for a SAMHSA grant, you must register on Grants.gov.

[Register](#) | [Search](#) | [Apply](#)

**National Suicide Prevention Lifeline**  
**1-800-273-TALK (8255)**

Free and confidential support for people in distress, 24/7.

**Disaster Distress Helpline**  
**1-800-985-5990**

Immediate crisis counseling related to disasters, 24/7.

**National Helpline**  
**1-800-662-HELP (4357)**

Treatment referral and information, 24/7.

**Find treatment facilities confidentially and anonymously.**

Enter an Address, City, or ZIP code

Search Facilities

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# Questions?



# Notice of Award (NOA)

**Official document that issues and awards funding for each budget year**

See your NOA for:

- Your SAMHSA Grant Number (SM12345)
- Award Amount & Budget/Project Period
- Allowable & non-allowable activities, regulations, & restrictions
- Reporting Requirements
- Standard & **Special** Terms & Conditions of award

***\*NOAs are sent to the project director and business official as identified in your proposal\****

# NOA: Finding your Grant Number



Campus Suicide Prevention  
Department of Health and Human Services  
Substance Abuse and Mental Health Services Administration  
Center for Mental Health Services

Notice of Award

Issue Date: ~~09/30/2013~~

**Grant Number:** 1U79SM061465-01

**Program Director:**

[REDACTED]

**Project Title:**

[REDACTED]

Grantee Address	Business Address
[REDACTED]	[REDACTED]
[REDACTED]	

**Budget Period:** ~~09/30/2013~~ — ~~08/31/2014~~

**Project Period:** ~~09/30/2013~~ — ~~08/31/2016~~



# How to Set Up Your Account and Draw Down Funds

- Payments are made electronically via HHS Division of Payment Management System (DPM)
- Your grant or campus Business Office must set up an account with DPM in order to draw down funds
- A 12 digit Entity Identification Number (EIN) is assigned to your grant

To create and manage your DPM account, contact:

**HHS Division of Payment Management (DPM)**

**1-877-614-5533**

**Website Address: [www.dpm.psc.gov](http://www.dpm.psc.gov)**

# Project Period vs. Budget Year

## Project Period

June 30, 2019 – June 29, 2024

## Budget Year

Budget Year 1: June 30, 2019 – June 29, 2020

Budget Year 2: June 30, 2020 – June 29, 2021

Budget Year 3: June 30, 2021 – June 29, 2022

Budget Year 4: June 30, 2022 – June 29, 2023

Budget Year 5: June 30, 2023 – June 29, 2024

# Continuation Funding

Grantees must submit non-competing continuation applications to receive each subsequent years' funding, beyond year 1.

More information can be found at:

<https://www.samhsa.gov/grants/continuation-grants>

# Standard & Special Terms and Conditions

## **SECTION III – TERMS AND CONDITIONS – 1U79SM061440-01**

This award is based on the application submitted to, and as approved by, SAMHSA on the above-title project and is subject to the terms and conditions incorporated either directly or by reference in the following:

## **SECTION IV – SM Special Terms and Condition – 1U79SM061440-01**

### **REMARKS:**

Health and Human Services (HHS) is initiating the policy to assign "P" accounts to all grantees including Universities and Educational institutions. The following is an excerpt from Section 25 of the Standard Terms of Award: "The Division of Grants Management created a Public Assistance (P) Account in the Division of Payment Management's (DPM) payment management system to provide a separate accounting of federal funds per SAMHSA grant. When discussing your account with the DPM's Account Representative, provide the document number identified on Page 2 of the Notice of Award under Section I - AWARD DATA, Fiscal Information."

# Behavioral Health Disparities Impact Statement

Submit a Statement that discusses:

1. Sub-population vulnerable to disparities as identified in your proposal, including a proposed number of students to be reached;
2. A quality improvement plan based on data collection;
3. A description of how your grant will adhere to *The National Standards for Culturally and Linguistically Appropriate Services in Health and Health Care*.

# Questions?



# Budget Monitoring

**Funds can be moved within and between approved cost categories *without* prior approval, if the amount being adjusted is less than 25% of total annual budget.**

\*Adjustments should be “reasonable, allowable, and allocable”\*

\*Always alert your GPO if you plan to adjust your budget, even when below the 25% threshold\*

# Funding Restrictions

- Grants funds must be used to supplement and not supplant any other Federal, State, or local funds available to carry out activities under the grant
- Data collection & evaluation costs: cannot exceed 15% of your **annual** budget
- Grantees must comply with SAMHSA's standard funding restrictions

***These non-fundable activities cannot be used toward match costs/ in-kind contributions***



# Notable Allowable Costs

- Incentives: \$30 non-cash value per participant
- Snacks and light refreshments: \$3.00 per participant

# Required Activities

## Required Activities:

- Provide early intervention and assessment services, including screening
- Provide timely referrals for appropriate community-based mental health care and treatment
- Collect and analyze data on state-sponsored statewide or tribal youth suicide or early intervention and prevention strategies
- Provide post-suicide intervention services, care, and information
- Ensure that educators, childcare professionals, community care providers, and individuals in foster care and juvenile justice agencies are trained to effectively
- identify youth who are at risk for suicide
- Provide a timely response system

# Required Activities Cont.

- Work with SAMHSA-sponsored MHTTCs on resources related to suicide prevention activities
- Ensure that prior written, informed consent is obtained
- Ensure that input from individuals with lived experience

# Allowable Activities

- Integrate the use of technology into the project
- Utilize training and public awareness campaigns that adhere to the National Action Alliance for Suicide Prevention's guidance on safe messaging
- Develop collaborative partnerships with other service providers
- Provide training/workforce development activities for youth professionals and community providers
- Develop and implement tobacco cessation programs, activities, and/or strategies

# Evaluation Requirement

**SPARS**

**18 mo. Evaluation Report**

# Reporting Requirements

## Submit to DPM

- ✓ PSC-272, Quarterly Financial Reports

## Submit via eRA

- ✓ Continuation Application/Progress Report
- ✓ Annual Report
- ✓ SF-425, Annual Federal Financial Report
- ✓ 18mo. Evaluation Report

# Actions Requiring Prior Written Approval

- Change in Scope
- Change in Key Personnel
  - Project Director
- Re-Budgeting of Funds
  - Cumulative amount of transfers among direct/indirect cost categories exceeding 25% of the total annual budget year
- Extension of the Budget Period with or without Additional Funds
- Carryover > 25% of annual budget

\*See the SAMSHA website for instructions on requesting prior written approval: <https://www.samhsa.gov/grants/grants-management/post-award-changes>\*

All post-award processes will be managed exclusively through the eRA system which requires the approved Program Director/Project Director (PD) to be registered in eRA Commons.



# Questions



# Next Steps

- Be in touch with your GPO**
- Read your Notice of Award (NOA).**
- Set up your DPM account.**
- Participate on SAMHSA Team Call**
- Submit an official response to your Standard and Special Terms and Conditions (outlined in your NOA) into eRA by deadline**

# Your SAMHSA Government Project Officers



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[brandon.johnson1@samhsa.hhs.gov](mailto:brandon.johnson1@samhsa.hhs.gov)  
240-276-1222

**Cohort 13 Assignments:**

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240-276-1857

**Cohort 13 Assignments:**

New Mexico  
New York  
Nebraska  
Pennsylvania  
Mississippi  
Texas  
Oregon

# Questions



# Thank You.

SAMHSA's mission is to reduce the impact of substance abuse and mental illness on America's communities.

<https://www.samhsa.gov/grants>

1-877-SAMHSA-7 (1-877-726-4727) • 1-800-487-4889 (TDD)